

Employment Services Update

Routeways to Employment

Routeways to Employment for Disabled People (Liverpool and Knowsley) continues to perform well. The project has engaged with:

- 431 learners and managed to get 113 of them into jobs, 66 of which are sustainable.
- 174 learners into work placements.
- 180 organisations.

Routeways have successfully targeted a number of hospitality businesses in the city, in particular:

- Sir Thomas Hotel - provided a valuable experience giving one learner the opportunity to learn the role of room attendant.
- Hope Street Hotel - provided the opportunity for one learner to be taught the role of room attendant and an Administration role.
- Eton Place - provided experience and paid work to learners as food and beverage assistant's.
- Liverpool Football Club - provided paid work to one learner as a catering assistant in the European Hospitality Lounge.

To find out more about the Routeways Project contact Lisa / Shirley - routeways@greenbank-project.org.uk

Welfare Rights Advice

Contact Merseyside Welfare Rights at Greenbank College 9.45 to 12.30pm on 1st and 3rd Tuesdays of the month. Or access their 'drop in' service at First Floor 35-37 Bold Street, Liverpool L1 4DN 9.30am - 12 noon Monday - Thursday. Telephone advice is available via the Liverpool Advice Alliance - 0844 848 87700 / liverpooladvicealliance.org.

Employer's Forum

Routeways To Employment Employers' Forum is free to join and offers a number of services for members including:

- Free disability awareness training advice around issues of employment for disabled people
- An opportunity to network with other employers and share good practice
- Specialist discussion and access to experts about subjects selected by members
- E-newsletter and links to appropriate contacts

The date for the next Employers' Forum meeting will be announced in the coming month.

Working at Greenbank

Greenbank College and Sports Academy job vacancies are now advertised at greenbankemployment.org.uk. Check regularly for updates.

Future Jobs Fund (FJF)

Greenbank's Future Jobs Fund (FJF) has now created jobs for approximately 331 new staff. Two people (Lee Wooder and Kimberley Coulson) have now moved into full time employment having completed their 26 week placements.

Welcome to the following staff now on FJF placement at Greenbank:

Frances Reeves, Sean Lacey, Craig Hamilton, Ryan O'Donovan, Benjamin Howard, Owen De Vaal, Shaun Gannon, Jaswant Singh, Ryan Martin, Alex Savage, Ali Sharif, Kayleigh Burke, Christine Tynan, Michelle Agoha, Rohana Johnson, Keera Durkin, Caroline Hamilton, Dougy Oliver, Matthew Longmore, Eilis M'Mulkin, Ian Gibb and Susan Coleman.

Greenbank FJF opportunities are promoted at greenbankemployment.org.uk and through Jobcentre Plus. FJF offers organisations an employee at no cost for 26 weeks. Greenbank's FJF contract ends on 31 March 2011.

Contact FJF Department if you know of any employers that may benefit from FJF **0151 291 9565**.



Diary

- Student Catering Evening - 7 October 2010
- Review Week - 25 - 29 October 2010
- Student Catering Evening - 4 November 2010
- Open Day - 10 November 2010

Next Issue: 10 November 2010



FOCUS

Enhancing opportunities

September / October | Issue No 119
www.greenbankcollege.org.uk

Training

Education

Employment

Sports

Welcome to a new academic year

A warm welcome to 2010/11 for old and new learners at Greenbank College. Thank you for deciding to join us and good luck with your studies this year.

The start of term is always hectic, as people settle in after the relaxation of the long summer break. Hopefully most of your questions will have been answered during your induction, or will be covered in your learner handbook - but if not, please contact a member of staff with your query and they will try to help you (or point you in the direction of someone who can!).

Learners should have received a range of exclusive special offers including canteen voucher (£3 spend), restaurant voucher (free tea / coffee) and 1 month free at Greenbank Sports Academy gym and a CD copy of a live Coldplay album (also available as a free mp3 download).

Make sure that you also fill in your details for a chance to win £30 to spend at the first Catering Evening on 7 October. Completed entry forms can be handed in via the box at the College

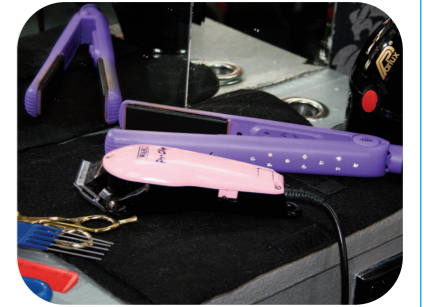
reception.

There are lots of exciting developments around College activities this year including; the opening of a

completely new department – hairdressing; additional support and activities for 16 to 18 year old students, thanks to funding from Children in Need and the news that Greenbank College will be operating the café at The Door on Hanover Street, Liverpool City Centre from the Autumn – look out for more information as it is available.

Keep up to date with what is happening at College by reading this Newsletter, following Greenbank college on Facebook / Twitter, signing up for email / text alerts using the marketing contact form which is available from Marketing / student Intranet.

Have an enjoyable time at Greenbank College.



It's not too late to enrol

Greenbank College still has vacancies on courses for learners aged 16 to 18 in a range of work related subjects - contact Guidance - Tel 0151 733 7255 / greenbankiag@greenbank-project.org.uk as soon as possible for up to date information / an appointment to discuss course options. Places may

also still be available for older learners - details available at greenbankcollege.org.uk and through the Guidance service. Guidance offers help and advice about learning and work throughout the year. It is a free service and offered on appointment basis. Get in touch (contact details as listed previously).

Funded by



0151 733 7255

www.greenbank-project.org.uk or www.greenbankcollege.org.uk

Reg Charity No 513 814. Greenbank, Greenbank Lane, Liverpool L17

Students' Union News

Greenbank College has its own Students' Union made up of elected representatives from each department. All learners attending courses at Greenbank College (except short courses of 4 weeks or less) are automatically members.

You can nominate yourself or ask another person to nominate you as departmental representative on the Committee. Nomination forms will be available from the Admin department or from the College reception and should be returned to Admin by Monday 27 September 2010. Other vacancies may be available during the academic year.

Representatives will be expected to take an active part in organising the work of the Union, attend meetings (usually once or twice each term), organise events and work with College senior staff to make improvements to College life for all learners.

The Union has its own budget controlled by committee which it can use for events or to purchase items to benefit learners across the College. Vacancies during the year will be posted on the Student Intranet, notice boards and through Greenbank newsletters.

The AGM will be held 12.30pm on Thursday 12 October 2010 - all welcome.

Contact Anne Kinsella for details.

A new department

This year Greenbank College is offering courses in a completely new vocational subject - Hairdressing. Welcome to new members of staff Julie Jarvis and Carol Hasaballa who are tutors in the department. Work is still ongoing in the new salon (which is located by the entrance gate of the campus). The salon, which will offer services to the public is expected to open in late October.



Courses available:

C&G NVQ Level 1 Certificate in Hairdressing

C&G NVQ Level 2 Diploma in Hairdressing

Both courses still have vacancies - contact 0151 733 7255 / greenbankiag@greenbank-project.org.uk if you are interested.

Children in Need grant

Greenbank College has been successful in securing a grant from Children in Need to support the 'Move On' project for 3 years. The programme involves 3 areas of work;

1. Current 16 to 18 year old College learners working with young people still at school to show them what is on offer at College. Those assisting also have the opportunity to work on a 'welcome' dvd and comic and organising an event.
2. Current 16 to 18 year old learners who have already been in College for a year supporting new young learners through a mentoring programme.
3. Developing and activity programme for lunch times for young learners (decided by the learners).

If you are aged 16 to 18 and would like to get involved contact Anne Kinsella / Stephanie Willis by 1 October.

Win up to £30

On the first Thursday of the month during term time Greenbank College Catering students prepare a delicious 2 or 3 course meal which is served at Time Out restaurant Greenbank Sports Academy.

Win **up to £30** to spend at the Catering evening on 7 October. Simply fill in an entry form and return to us via the box at the College reception.

Join us on 7 October, 4 November, 2 December, 3 February, 3 March, 5 May, 9 June and 7 July

£7.50 for 2 courses / **£9.50** for 3 courses

Myguide training

Would you like to know more about what benefits computers can offer and how you can save time by accessing services? Want to find out more? Greenbank College is offering Myguide training on a drop in basis on a Monday, Tuesday or Thursday from 9am until 12 noon. Sessions are for adults aged 16 and above and are free to attend. Contact Guidance to find out more on 0151 733 7255.



Have Your Say 09/10

Thanks to the 142 learners that completed a 'Have Your Say' at the end of term. All of the people who completed a form were happy overall with the time spent at College. A summary is given below of what you said and what we will do by Department:

Business Administration (21 people responded):

<u>You said</u>	<u>We did</u>
More help from tutors	Split Business Admin and Customer Service Sessions, with additional teaching rooms / smaller classes
More computers	Ordered 5 new PC's
Less disruption	Limit staff access and encourage staff to use Business Bureau for work

Catering (10 people responded):

<u>You said</u>	<u>We did</u>
More computers	Will put in 8 PC's by end of September
More support with my file	Make sure that staff and learners make use of Learning Support staff

Fashion and Textiles (31 people responded)

<u>You said</u>	<u>We did</u>
Better computers	Made a funding application for an interactive whiteboard in the Textiles room (outcome by October 10)
More bamboo mats, paints etc	Authorised expenditure

IT Department (50 people responded):

<u>You said</u>	<u>We did</u>
No certificates for in-house courses	Introduce attendance certificates for non-accredited courses by October 10
Need handouts to refer back to	Tutors to review handout material and virtual Learning platform by November 10

Sport Department (25 people responded):

<u>You said</u>	<u>We did</u>
Better / more reliable gym equipment	Academy gym to install new equipment - September 10
More books	Library to purchase additional resources

English Department (46 people responded):

<u>You said</u>	<u>We did</u>
Tutor too busy	Make sure that staff and learners make use of Learning Support staff

Maths Department (50 people responded):

<u>You said</u>	<u>We did</u>
40 minute functional skill lessons fly by	Increased session times to 1hr 20 mins after consultation with tutors twice a week in all functional skills at entry 2 and 3 level

Fundraising

Thanks to the following organisations for supporting Greenbank recently:

Children in Need - £20,400 (over 3 years).

Raise funds for Greenbank using easyfundraising.org.uk (a free service allowing users to raise money for a cause while they shop online), and it doesn't cost you a penny! All you have to do is register an account, choosing 'Greenbank Liverpool' as your cause to support. From then on you can access your favourite shops through the Easyfundraising website, who will then donate a percentage of any purchase you make.

News Staff • Students • Volunteers

Welcome

....to **Julie Jarvis** and **Carol Hasaballa** (Hairdressing tutors), **Alison Lee** (Finance Assistant), **Susan Haniford** (English / IELTS tutor), **Andrea Davison** (Catering tutor), **Lee Wooder**, **Kimberley Coulson** and **Peter Inman** (FJF Job Coach's)

Goodbye and good luck

....to **Alison Featherstone**, **Tommy Waddell** and **Lynne Whelehan**